



FREE FROM MHOFU FINDS

UK Who-to-Call-First Checklist

The first calls after a death, in a sensible order. Write each name and number in now, so it's ready if it's ever needed.

	Who	Why, and any time limit	Name and number
☐	Doctor, or NHS 111 / 999	Expected death at home: GP (NHS 111 if closed). Sudden or unexpected: 999.	
☐	Close family	Ask one or two people to pass the news on.	
☐	Register office	Register within 5 days of the medical examiner's go-ahead (Scotland: within 8 days where possible; NI: within five days).	
☐	Funeral director	Check the will and any funeral plan first.	
☐	Tell Us Once England, Wales & Scotland	One call or form for most government offices. Use within 28 days of the reference.	
☐	NI Bereavement Service Northern Ireland	Northern Ireland instead of Tell Us Once.	
☐	Employer	Pay owed, life cover, workplace pension.	
☐	Bank or building society	Ask for the bereavement team. It may pay the funeral bill.	
☐	Home and car insurers	Before the home is left empty or the car is driven.	
☐	Solicitor holding the will	If the will is with them.	

Time limits checked on gov.uk, mygov.scot and nidirect on 18 October 2026. This is general information, not legal advice; check the official pages for the current rules.

Want everything in one place?

The UK Life Admin Binder records every account, contact and wish your family would need, with a step-by-step Family Handover Guide. mhofufinds.co.uk